



Year-end Data Verification Report as of

For

Business Year-end

Attention:

Please complete the attached forms and fax back to us as soon as possible.

This information verification form, is designed to make it easy to finalize and verify your business year-end totals and could have a direct effect on your business bottom-line (Net Profit or Loss) and the amount of tax payable.

The reason we send this to you is to ensure that all information applicable to finalizing your business year-end has been submitted. Completing the sections of this form that applies to you and your business, will help you to focus and identify any information that you may have overlooked and failed to send us or advised us about.

Attached also to this form is a copy of your business Profit/Loss statement for your review. The purpose of attaching this statement is to allow you the opportunity to review the operating expenses in each category to also confirm that the amounts, to the best of your knowledge, appear to be correct.

The reason here is to make sure that all expense information has been provided and to ensure that no expense will be under reported. It has been our experience that a busy Owner/Operator sometimes will incur expenses and pay them and forget to provide the applicable source document/documents for processing.

Once you have completed the attached form and reviewed the Profit/Loss statement, sign the declaration and send the forms to us by fax or mail. On the Profit/Loss statement, if there are any expenses that appear low, make a note next to the expense and include a copy of the missed information needed to adjust the expense.

✓ YOUR DECLARATION

**I HAVE REVIEWED THE INFORMATION GIVEN YOU ON THE ATTACHED FORMS
AND TO THE BEST OF MY KNOWLEDGE, IT IS TRUE, CORRECT AND COMPLETE.
AS A RESULT, YOU CAN PROCEED TO COMPLETE MY BUSINESS YEAR-END
FINANCIALS AND TAX RETURN.**

SIGNATURE:

DATE:

✓ Please complete, sign, date and fax this form back to TRUCKTAX at one of the Fax numbers below

TRUCKTAX, Inc Phone: (905) 477-7773 - Primary Fax: 416-840-6702 - If Busy Use Second Fax: (888) 323-8250

FOR		FOR THE	YR-ENDING	
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√	Business/Corporation BANK Accounts Balance - Verification			\$	-
√	Amounts in Holdback Account and/or Investment Account Balance			\$	-

√	TOTAL BUSINESS ACCOUNTS PAYABLE			\$	-
	<i>This is amounts your business owes as of year-ended</i>				

√	BANK LOANS PAYABLE				
	DATE BANK	ORIGINAL LOAN	MONTHLY	Monthly Interest If Not	CURRENT LOAN
	LOAN OPENED	AMOUNT	PAYMENT	Included in Payments	BALANCE
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -

√	LOANS YOU MADE TO THE BUSINESS THIS YEAR			\$	-
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√	VERIFICATION OF YOUR TOTAL HOME OFFICE EXPENSE THIS YEAR			
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√	If this information has already been supplied, please skip this info request section			COMMENTS
	HOME PHONE	\$	-	
	UTILITIES	\$	-	
	INSURANCE	\$	-	
	PROPERTY TAX	\$	-	
	MORTGAGE INTEREST	\$	-	
	RENT	\$	-	
	COMPUTER SERVICES/INTERNET	\$	-	
	REPAIRS AND MAINTENANCE	\$	-	
	TV AND HOME ENTERTAINMENT	\$	-	

THIS REPORT FOR THE BUSINESS YEAR ENDING-AND/OR-ENDED					
√	EQUIPMENT PURCHASED AND/or SOLD DURING THE YEAR.				
EQUIPMENT PURCHASED THIS BUSINESS YEAR					
		\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
GST PAID ON EQUIPMENT PURCHASE			\$ -		
√	EQUIPMENT SOLD				
	EQUIPMENT	YEAR/MAKE	SELLING PRICE	GST COLLECTED	NOTES/COMMENTS
			\$ -	\$ -	
			\$ -	\$ -	
√	EQUIPMENT LEASED DURING THE YEAR.				
	EQUIPMENT	YEAR/MAKE	TOTAL PRICE	DOWN PAYMENT	MONTHLY LEASE
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
√	SUPPORT TRANSPORTATION/AUTO EXPENSE THIS YEAR				
	If this information has already been supplied, please skip this info request section				
	FUEL		\$ -		
	LEASE/RENTAL		\$ -		
	REPAIRS AND MAINTENANCE		\$ -		
	LICENSE AND INSURANCE		\$ -		
√	PLEASE FAX OR SEND US A COPY OF ANY LOAN AGREEMENTS, EQUIPMENT PURCHASE CONTRACTS AND LEASE AGREEMENTS				